

## MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Classified Personnel Policies NO. 4.2

SECTION: Classified Personnel PAGE: 1 of 1

A Handbook for Classified Staff shall be reviewed annually and any revisions submitted to the Board for approval. This manual shall include conditions of employment, salary ranges, fringe benefits, job descriptions, and other appropriate items. All full-time classified staff will be provided with a copy of the handbook.

DATE APPROVED BY BOARD OF TRUSTEES: December 27, 1977; January 23, 2019

**DATES REVISED:** March 24, 1983; October 25, 2001

**REVIEWED DATES:** December 19, 2018